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ANNUAL REPORT
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ANNUAL REPORT

of the

TOWN OFFICERS

OF THE TOWN OF

JEFFERSON, NH

* * * * *

FOR THE YEAR ENDING DECEMBER 31, 2018

NHSL - CONCORD
APR 18 2019

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TOWN OFFICERS

MODERATOR	Lynne Holland
SELECTMEN	Cindy Silver, Chair Kevin Meehan Thomas Brady
TREASURER	Terri Larcomb
TAX COLLECTOR	Mary L. Gross
TOWN CLERK	Opal L. Bronson
SUPERVISORS OF THE CHECKLIST	Cheryl Meehan Debbie Dubois Dawn Becktold & Christine Smith
EMERGENCY MANAGEMENT	Paul Ingersoll, Director
PLANNING BOARD	Donna Laurent, Chairman
BOARD OF ADJUSTMENTS	Kim Perry, Chairman
FIRE CHIEF	Christopher Milligan
TRUSTEES OF THE TRUST FUNDS	Jason Call Bruce Hicks Michael Meehan
LIBRARY TRUSTEES	Elizabeth Milligan Norman Brown Jeannie Kenison Leslie Seppala Betty Bovio
CONSERVATION COMMISSION	David Govatski, Chairman

WARRANT
2019 TOWN MEETING

THE POLLS WILL BE OPEN FROM NOON TO 8:00 P.M.

To the inhabitants of the Town of Jefferson in the County of Coos in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Town of Jefferson on Tuesday, the Twelfth day of March next, at 7:30 of the clock in the evening, to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the ensuing year**

****ARTICLE 1 TO BE VOTED ON BY OFFICIAL BALLOT WHILE THE POLLS ARE OPEN.**

ARTICLE 2: To see if the Town will vote to raise and appropriate $688,118 to defray Town charges for the ensuing year. Select Board recommend.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of $25,000 to be added to the Capital Reserve Funds as listed. Select Board recommend.

$15,000 Fire Truck CRF $ 5,000 Fire Station CRF
$ 5,000 Fire Dept Equipment CRF

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of $4,000 to be added to the Capital Reserve Funds as listed. Select Board recommend.

$ 2,000 Dump Closure CRF
$ 2,000 Transfer Station CRF

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of $45,000 to be added to the Capital Reserve Funds as listed. Select Board recommend.

$40,000 Highway Vehicle CRF
$ 5,000 Highway Repair & Maintenance CRF

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of $25,000 be added to the Building Capital Reserve Fund. Select Board recommend.

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of $7,000 to be added to the Expendable Trust Funds as listed. Select Board recommend.

$2,000 Athletic Expendable Trust
$5,000 Cemetery Maintenance Trust Fund

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of $5,000 for the purpose of cemetery maintenance and to authorize the withdrawal of $5,000 from the Cemetery Expandable Trust Fund. NO funds to be raised by taxation. Select Board recommend.

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of $16,500 for the purpose of hiring a consultant to update the Master Plan. Select Board recommend.

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum not to exceed $220,000 for the purchase of a new 10-wheel truck, body and plow for the Highway Department, and to authorize the withdrawal of such funds from the Highway Vehicle CRF. No funds to be raised by taxation. Select Board recommends.

ARTICLE 11: To see if the Town will vote to expand the purposes of the Town Library Expendable Trust Fund to allow the funds to be used for any capital library purposes, including repair, maintenance, renovation, reconstruction, relocation, or new construction of the Jefferson Public Library, and to appoint the Select Board as agents to expend. 2/3 vote required.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of $40,000 for the purpose of doing a cost analysis at the former school building and approve the withdrawal of $12,000 from the Library Expendable Trust Fund to cover the cost of the purposed Library portion. This study would look at the structure, engineering and preliminary design. $28,000 to be raised by taxation. Select Board recommends.

ARTICLE 13: To see if the Town will vote to increase the Select Board salary from $1500 to $2000 and to raise and appropriate the sum of $1500 for this purpose. Select Board recommend.

ARTICLE 14: To see if the Town will vote to clarify that the purpose of the Highway Vehicle Capital Reserve Fund is limited to the purchase of highway vehicles, and further to designate the Select Board as agents to expend from this fund. (2/3 vote required)

ARTICLE 15: To see if the Town will vote to allow the Tax Collector to accept prepayment of taxes in accordance to RSA 80:52-a.

ARTICLE 16: To transact any other business that may come before the meeting.

Given under our hands and seal this 25th day of February in the year of our Lord Two Thousand Nineteen.

A True Copy: ATTEST

CINDY SILVER
KEVIN M. MEEHAN
THOMAS BRADY

Select Board
Town of Jefferson, NH

PROPOSED BUDGET FOR 2019

APPROPRIATIONS

Purpose of Appropriation	Warrant Article #	Expenditures For Period Ending 12/31/18	Approp. For Period Ending 12/31/18	Prop. Approp. For Period Ending 12/31/19 (Recom.)
GENERAL GOVERNMENT				
Executive	02	$54,910	$54,000	$58,000
Election, Registration, and Vital Statistics	02	17,886	17,000	18,000
Financial Administration	02	30,402	34,000	34,000
Revaluation of Property	02	10,800	11,000	11,000
Legal Expense	02	5,036	4,000	5,000
Planning and Zoning	02	4,522	7,000	8,500
General Government Buildings	02	25,710	17,000	60,000
Cemeteries	02	10,898	15,000	15,000
Insurance	02	39,927	39,000	42,500
Other General Government	02	10,126	10,000	10,000
PUBLIC SAFETY				
Police	02	11,508	10,500	11,500
Ambulance	02	15,498	15,498	15,498
Fire	02	37,343	37,000	37,000
Emergency Management	02	0	500	500
Other (Including Communications)	02	976	2,000	2,000
HIGHWAYS AND STREETS				
Highways and Streets	02	201,507	160,000	175,000
Bridges	02	0	5,000	5,000
Street Lighting	02	6,161	6,000	7,000
SANITATION				
Administration	02	0	10,000	10,000
Solid Waste Disposal	02	79,589	81,000	82,000
Sewage Collection and Disposal	02	0	0	2,000
HEALTH				
Pest Control	02	0	500	500
Health Agencies, Hospitals, and Other	02	12,248	12,500	12,500
WELFARE				
Administration and Direct Assistance	02	486	3,000	3,000
CULTURE AND RECREATION				
Parks and Recreation	02	3,098	5,000	5,000
Library	02	22,138	22,000	23,720
Patriotic Purposes	02	5,500	5,500	5,500

CONSERVATION AND DEVELOPMENT				
Administration and Purchasing of Natural Resources	02	450	450	400
DEBT SERVICE				
Long Term Bonds and Notes - Principal	02	18,389	25,000	20,000
Long Term Bonds and Notes - Interest	02	3,149	2,000	3,000
Tax Anticipation Notes - Interest	02	836	2,000	2,000
CAPITAL OUTLAY				
Improvements Other than Buildings		7,800	10,000	0
OPERATING TRANSFERS OUT				
To Proprietary Fund - Sewer	02	3,868	0	3,000
TOTAL OPERATING BUDGET APPROPRIATIONS		**$640,761**	**$623,448**	**$688,118**

SPECIAL WARRANT ARTICLES

Purpose	Warrant Article #	Proposed Appropriations For Period Ending 12/31/2019 (Recommended)
General Government Buildings ***Purpose:*** *Cost Analysis of School Bldg*	12	$40,000
Machinery, Vehicles, and Equipment ***Purpose:*** *Purchase New Truck*	10	$220,000
Improvements Other than Buildings ***Purpose:*** *Cemetery Maintenance*	08	$5,000
To Capital Reserve Fund ***Purpose:*** *Appropriate to FD CRF*	03	$25,000
To Capital Reserve Fund ***Purpose:*** *Appropriate Funds*	04	$4,000
To Capital Reserve Fund ***Purpose:*** *Appropriate Funds to CRF*	05	$45,000
To Capital Reserve Fund ***Purpose:*** *Appropriate to CRF*	06	$25,000
To Expendable Trusts/Fiduciary Funds ***Purpose:*** *Appropriate to ETF*	07	$7,000
TOTAL PROPOSED SPECIAL ARTICLES		**$371,000**

INDIVIDUAL WARRANT ARTICLES

Purpose	Warrant Article #	Proposed Appropriations For Period Ending 12/31/2019 (Recommended)
Executive ***Purpose:*** *Select Board Salary*	13	$1,500
Planning and Zoning ***Purpose:*** *Master Plan Update*	09	$16,500
TOTAL PROPOSED INDIVIDUAL ARTICLES		**$18,000**

REVENUES

Source of Revenue	Warrant Article #	Actual Revenues For Period Ending 12/31/18	Estimated Revenues For Period Ending 12/31/18	Estimated Revenues for Period Ending 12/31/19
TAXES				
Land Use Change Tax - General Fund	02	$ 2,700	$ 1,000	$ 1,000
Yield Tax	02	14,598	5,000	5,000
Payment in Lieu of Taxes	02	36,793	25,000	25,000
Other Taxes	02	2,822	3,000	3,000
Interest and Penalties on Delinquent Taxes	02	29,632	25,000	25,000
LICENSES, PERMITS, AND FEES				
Motor Vehicle Permit Fees	02	301,318	225,000	225,000
Building Permits	02	740	500	500
Other Licenses, Permits, and Fees	02	1,382	2,000	2,000
From Federal Government		17,976	17,976	0
STATE SOURCES				
Meals and Rooms Tax Distribution	02	57,082	56,000	56,000
Highway Block Grant	02	42,238	47,264	45,000
State and Federal Forest Land Reimbursement	02	0	0	15,000
Other (Including Railroad Tax)	02	819	200	200
CHARGES FOR SERVICES				
Income from Departments	02	1,410	1,000	1,000
Other Charges	02	6,211	5,000	5,000
MISCELLANEOUS REVENUES				
Interest on Investments	02	0	0	500
Other	02	18,597	8,000	10,000
INTERFUND OPERATING TRANSFERS IN				
From Capital Reserve Funds	10	92,963	0	220,000
From Trust and Fiduciary Funds	12, 8	0	0	17,000
OTHER FINANCING SOURCES				
Proceeds from Long Term Bonds and Notes		$190,000	0	0
TOTAL ESTIMATED REVENUES AND CREDITS		**$817,281**	**$421,940**	**$656,200**

BUDGET SUMMARY

Item	Period Ending 12/31/2018	Period Ending 12/31/2019
Operating Budget Appropriations	$ 613,448	$ 688,118
Special Warrant Articles	115,000	371,000
Individual Warrant Articles	10,000	18,000
Total Appropriations	738,448	1,077,118
Less Amount of Estimated Revenues & Credits	416,100	656,200
Estimated Amount of Taxes to be Raised	**$ 322,348**	**$ 420,918**

SUMMARY INVENTORY OF VALUATION

	Number of Acres	2018 Assessed Valuation
LAND		
Current Use(at current use value)	16,673.97	$ 917,198
Residential (improved & unimproved)	3,718.79	31,135,700
Commercial/Industrial/Mixed use	452.1	1,587,000
TOTAL TAXABLE LAND		**33,639,898**
BUILDINGS		
Residential		71,767,000
Manufactured Housing		3,417,700
Commercial/Industrial/Mixed Use		11,617,200
TOTAL OF TAXABLE BUILDINGS		**86,801,900**
UTILITIES		
Eversource		4,622,800
Portland Pipeline Corporation		2,832,000
TOTAL UTILITIES		**7,454,800**
VALUATION BEFORE EXEMPTIONS		**127,896,598**
EXEMPTIONS		
Blind		0
Elderly (15)		562,500
TOTAL EXEMPTIONS		**562,500**
NET VALUE FOR LOCAL TAX COMPUTATION		**127,334,098**
Less Utilities		7,454,800
NET VALUE FOR STATE TAX COMPUTATION		**$119,879,298**

Land tax exempt and non-taxable 9,415.18 acres
Value $12,476,000
Buildings tax exempt Non-taxable value $2,004,600

TAX RATE COMPUTATION

Gross Town Appropriations	$ 738,448
Add Veteran Credit	6,400
Add Overlay	10,161
Less Revenues & Voted Surplus	-425,294
Net Town Appropriations	329,715
Add School Appropriations	2,169,493
Less Adequate Education Grant	-491,266
Less State Education Tax	-253,507
Add County Appropriations	657,984
TOTAL	$2,412,419
Less Shared Revenues	0
LOCAL TAXES TO BE RAISED	$2,412,419
STATE EDUCATION TAX TO BE RAISED	253,507
TOTAL TAXES BEING RAISED	**$2,665,926**

PROOF OF COMPUTATION - local valuation 127,334.098 times 18.95 per thousand Equals 2,412,981, state education tax, local valuation less utilities 119,879.298 times 2.11 per thousand equals 252,945 (18.95 + 2.11= 21.06)

SUMMARY OF RECEIPTS

TAXES	
Property Taxes	$2,721,495
Payment in Lieu of Taxes	36,793
Excavation Taxes	13
Sewer Tax	2,822
Yield Taxes	14,598
Interest and Penalties	29,632
Land Use Change Tax	2,700
LICENSES AND PERMITS	
Motor Vehicles	301,318
Building Permits	740
Other Licenses and Permits	1,382
FROM STATE AND FEDERAL	
Fire Warden Reimbursement	67.00
Rooms and Meals Tax	57,082
Highway Block Grant	47,238
NH Railroad	819
USF & W Revenue Sharing	17,976
MISC. REVENUE SOURCES	
State Vital Records	268
Income from Departments	1,410
Interest on Investment	868
Other Revenues	5,455
Town Clerk Fees Reimbursed	6,211
Sale of Backhoe	10,005
Sale of Cemetery Lot	1,200
Reimbursement for Container	5,635
Repurchase of Tax Deed	7,800
FEMA Storm Damage Reimbursement	7,994
Reimbursement Police Special Duty	4,950
CAPITAL RESERVE FUNDS	
Highway Maintenance CRF	5,000
Fire Vehicle CRF	70,000
Transfer Station Container	8,184
Fire Department Equipment	8,000
LONG TERM BORROWING	
Fire Truck Loan	190,000
TEMPORARY LOAN	
Tax Anticipation Note	250,000
TOTAL REVENUE ALL SOURCES	**$3,817,654**

SUMMARY OF EXPENDITURES

GENERAL GOVERNMENT	
Executive	$ 54,911
Election, Registration & Vital Statistics	17,886
(7,027 reimbursed clerk fees)	
Financial Administration	30,402
Revaluation	10,800
Legal	5,036
Planning Board	4,275
Zoning Board	247
Town Hall & Other Government Buildings	25,710
Insurance	39,927
Cemeteries	10,898
Tax Abatements & Refunds	118
Other Government Reimbursement	10,007
Taxes Bought by Town	80,970
PUBLIC SAFETY	
Fire Department	37,343
Ambulance Service	15,498
Police	11,508
(6,520 Reimbursed)	
Animal Control	0
EMS	976
HIGHWAY AND STREETS	
Highway Department	201,507
Gravel	29,376
Street Lighting	6,161
SANITATION	
Solid-Waste Disposal and Recycling	79,589
Sewerage Collection and Disposal	0
Landfill Monitoring & Groundwater Plans	
HEALTH	
Senior Meals	570
Health Services	7,085
Red Cross	508
Tri-County Transit	750
Caleb Group	2,000
Center New Beginnings	250
Tri-County Cap	1,085

WELFARE	
Direct Assistance	486
CULTURE AND RECREATION	
Park and Recreation	3,098
Library	22,138
Library Committee Planning	0
Patriotic Purposes	5,500
CONSERVATION	
Conservation Commission	450
CAPITAL OUTLAY	
Highway Maintenance	10,000
Riverton Cemetery	2,798
Hillside Cemetery Gate ½	1,048
Transfer Station Roof	7,800
Transfer Station Container	8,184
CAPITAL OUTLAY EQUIPMENT	
Fire Truck	260,000
Fire Department Air Pack	9,779
DEBT SERVICES	
Temporary Loans (TAN)	250,000
Interest Tax Anticipation Note	836
PRINCIPAL LONG TERM DEBT	
Fire Truck Load Payment	18,389
Interest on Loan	3,149
INTERFUND OPERATING TRANSFERS OUT	
Transfer to Capital Reserve Funds	76,221
Transfer to Expendable Trust	28,514
PROPRIETARY FUND	
Sewer	3,868
PAYMENTS TO OTHER GOVERNMENTS	
Taxes Paid to County	657,984
Taxes Paid to School District	1,660,221
TOTAL	**$3,715,856**

BALANCE SHEET

CURRENT ASSETS	Starting Balance	Ending Balance
Cash	$ 679,162	$ 959,496
Taxes Receivable	315,696	283,219
Tax Liens Receivable	142,860	88,324
Accounts Receivable	1,815	9,500
Other Current Assets	9,869	9,941
Tax Deeded Properties	13,206	13,206
Current Assets Subtotal	1,162,608	1,363,686
CURRENT LIABILITIES		
Warrants & Accounts payable	1,414	1,835
Due to School District	701,978	777,521
Deferred Revenue		20,356
Other Payables	4,680	3,427
Due to Other Funds		1,046
Current Liabilities Subtotal	708,072	804,185
FUND EQUITY		
Non-spendable Fund Balance	23,075	23,147
Restricted Fund Balance	-	29,376
Unassigned Fund Balance	431,461	506,978
Fund Equity Subtotal	454,536	559,501
	$1,162,608	**$1,363,686**

SCHEDULE OF TOWN PROPERTY

Town Hall, Land and Buildings	$ 285,000
Furniture and Equipment	188,000
Library, Land and Buildings	89,500
Furniture, Equipment, Books	96,500
Police Department	2,500
Fire Department, Building	124,600
Equipment	985,000
Highway Department, Garage	117,500
Equipment	556,605
Parks, Commons and Playgrounds	120,000
Gravel Pit	57,800
Solid Waste Facility	82,000
Cemeteries	134,700
Deeded Property	155,200
School Building	599,400
Total	**$3,594,305**

TAX COLLECTOR'S REPORT

DR.	LEVY FOR YEAR OF THIS REPORT	PRIOR LEVIES 2017	2016	2015+
UNCOLLECTED TAXES BEGINNING OF YEAR				
Property Taxes		$291,672.55	$546.00	
Other Taxes		2,024.00		
Property Tax Credit Balance	($20,356.32)			
TAXES COMMITTED THIS YEAR				
Property Taxes	$2,658,625.00	$355.00		
Land Use Change Taxes	2,700.00			
Yield Taxes	15,221.16			
Excavation Tax	13.46			
Other Taxes	3,148.00			
OVERPAYMENT REFUNDS				
Interest and Penalties on Delinquent Taxes	38.63	15,256.07		
TOTAL DEBITS	**$2,659,389.93**	**$309,307.62**	**$546.00**	**$0.00**

CR.	LEVY FOR YEAR OF THIS REPORT	PRIOR LEVIES 2017	2016	2015+
REMITTED TO TREASURER				
Property Taxes	$2,347,187.48	$216,289.80		
Land Use Change Taxes	2,700.00			
Yield Taxes	15,221.16			
Interest (Include Lien Conversion)	38.63	13,552.57		
Penalties		1,703.50		
Excavation Tax	13.46			
Other Taxes	798.00	1,304.00		
Conversion to Lien (Principal Only)		74,150.12		
ABATEMENTS MADE				
Property Taxes	1,123.00	2,307.63		
UNCOLLECTED TAXES END OF YEAR				
Property Taxes	291,481.26		546.00	
Other Taxes	2,350.00			
Other Tax or Charges Credit Balance	(1,523.06)			
TOTAL CREDITS	**$2,659,389.93**	**$309,307.62**	**$546.00**	**$0.00**

TAX COLLECTOR'S REPORT

Summary of Tax Sale/Lien Accounts

	LAST YEAR'S LEVY	PRIOR LEVIES 2017	2016	2015+
DR.				
Unredeemed Liens Balance - Beginning of Year			$51,492.29	$45,831.61
Liens Executed During Fiscal Year		$80,970.30		
Interest & Costs Collected (After Lien Execution)		446.16	2,769.46	10,367.45
TOTAL DEBITS	**$0.00**	**$81,416.46**	**$54,261.75**	**$56,199.06**

	LAST YEAR'S LEVY	PRIOR LEVIES 2017	2016	2015+
CR.				
Redemptions		$7,852.55	$12,089.53	$31,506.17
Interest & Costs Collected (After Lien Execution)		446.16	2,769.46	10,367.45
Abatements of Unredeemed Liens		316.16		
Liens Deeded to Municipality		2,158.41	2,130.42	2,129.94
Unredeemed Liens Balance - End of Year		70,643.18	37,272.34	12,195.50
TOTAL CREDITS	**$0.00**	**$81,416.46**	**$54,261.75**	**$56,199.06**

Respectfully Submitted,

MARY L. GROSS
Tax Collector

TOWN CLERK'S REPORT

I hereby certify that during the year ending December 31, 2018, I issued 1,868 automobile registrations, which I collected $301,318.00, which I turned over to the Town Treasurer.

I collected 1,170 Reclamation Trust Fund Fees, amounting to $4,848.00, which I turned over to the Town Treasurer.

I issued 130 Dog Licenses, collecting $653.00, which I turned over to the Town Treasurer.

I issued 5 Marriage Licenses which I sent to the State Vital Records Bureau.

My expenses for postage and supplies was $34.57.

Respectfully Submitted,
OPAL L. BRONSON
Town Clerk

TREASURER'S REPORT

GENERAL FUND		
Cash on hand Jan. 1, 2018		$ 959,496.23
Received from Tax Collector	$2,771,260.58	
Received from Town Clerk	313,299.50	
Received from Selectman	294,896.16	
Interest Earned on NOW and HIFI Account	868.04	
Bank Loan TAN	250,000.00	
Bank Loan Fire Truck	190,000.00	
	$3,820,324.28	$3,820,324.28
Total		**$4,779,820.51**
General Fund Disbursements		
Disbursements Per Selectmen's Orders	$3,711,494.40	
Transfer to Sewer	2,822.00	
Transfer to RTF	4,848.00	
Total	$3,719,164.40	$3,719,164.40
2018 General Fund Balance		**$1,060,656.11**
RTF		
2017 Balance	$ 6,862.47	
2018 Deposits	4,848.00	
2018 Interest	6.85	
RTF Total	$ 11,717.32	**$ 11,717.32**
RTF Disbursements		
Tire Removal and Electronics		2,214.00
2018 RTF Balance		**$ 9,503.32**
RTF CD		
2017 Balance	$ 28,947.43	
2018 Interest	117.14	
2018 RTF CD Balance	**$ 29,064.57**	**$ 29,064.57**
Sewer Fund		
2017 Sewer Fund Balance	$ 19,613.41	
2018 Interest	1,066.44	
2018 Deposits	2,822.00	
2018 Sewer Fund Balance	$ 23,501.85	**$ 23,501.85**
Savard Memorial		
2017 Savard Memorial Balance	$ 959.00	
2018 Interest	0.95	
2017 Savard Memorial Balance	$ 959.95	**$ 959.95**
Conservation		
2017 Conservation Balance	$ 3,624.80	
2018 Interest	3.65	
Transfer	108.00	
2018 Conservation Balance	$ 3,736.45	**$ 3,736.45**
CD Sewer		
2017 Balance	$ 31,489.68	
2018 Interest	129.75	
2018 CD Sewer Balance	$ 31,619.43	**$ 31,619.43**
CD Sewer		
2017 Balance	$7,156.22	
2018 Interest	32.81	
2018 CD Sewer Balance	$ 7,189.03	**$ 7,189.03**

Respectfully Submitted, TERRI LARCOMB, Treasurer

FINANCIAL REPORT OF JEFFERSON TRUSTEES OF TRUST FUNDS

For the Year Ended 12/31/2018

Deposits with Passumpsic Savings Bank		
Cemetery Care	$ 89,270.54	
Jefferson Memorial Health Fund	2,694.97	
Friends of Ben Kenison Fund (+PDIP)	29,885.00	
H. Hartley Conservation Fund	1,981.51	
Honor Roll Fund	1,841.80	
Nevers-Jefferson Scholarship Fund (+PDIP)	31,500.91	
Total Deposits with Passumpsic Savings Bank		157,174.72
Deposits with NH Public Deposit Investment Pool		
Capital Reserve Funds		
#1 Highway Vehicle	210,241.12	
#3 Dump Closure	157,200.32	
#4 Bridge Repair & Maintenance	161.23	
#6 Fire Truck	32,425.50	
#7 Buildings	51,690.87	
#9 Highway Repair	685.04	
#10 Transfer Station	4,046.03	
Perambulating Town Lines	17,170.68	
Town Library Fund	287,217.47	
Athletic Trust Fund	5,895.73	
Cemetery Maintenance Fund	13,456.63	
Fire Dept. Equipment CRF	8,419.76	
Fire Station CRF	25,508.72	
Total Funds in NHPDIP	814,119.10	
Total of all Trust Accounts as of 12/31/2018		971,293.82
Total of all Trust Accounts as of 12/31/2017		923,334.41
Expenditures		
Care of Cemeteries - Town of Jefferson	325.00	
White Mtns. Regional H.S. Library	274.30	
Nevers/Jefferson Scholarships	750.00	
Fire Truck CRF	70,000.00	
Highway Repair CRF	10,000.00	
Transfer Station CRF	8,184.00	
Cemetery Maintenance Fund	3,486.00	
Fire Dept. Equipment CRF	9,778.65	
Athletic Trust Fund	840.00	
Total Expenditures		103,637.95
Additions to Funds		
Interest from Passumpsic SB	763.58	
Interest from PDIP	13,833.78	
Ben Kenison Fund Donation	22,000.00	
Nevers/Jefferson Scholarship Donations	0.00	
CR#1 Highway Vehicle	40,000.00	
CR#3 Dump Closure Fund	2,000.00	
CR#6 Fire Truck	15,000.00	
CR#7 Buildings	4,000.00	
CR#9 Highway Repair & Maintenance	5,000.00	
CR#10 Transfer Station	2,000.00	
Town Library Fund	25,000.00	
Athletic Trust Fund	2,000.00	
Cemetery Maintenance Fund	5,000.00	
Fire Dept. Equipment CRF	10,000.00	
Fire Station CRF	5,000.00	
Total Additions		151,597.36
Net Increase/Decrease to all Funds	47,959.41	
Balance as of 12/31/2018		971,293.82

Trustees of Trust Funds: Jason Call Michael Meehan Bruce Hicks

DETAILED EXPENSES

EXECUTIVE		
Cindy Silver	$ 1,600	
Kevin Meehan	1,500	
Thomas Brady	1,500	
Lynne Holland, Moderator	100	
Jeffrey Young, Asst. Moderator	100	
Employer FICA & Medicare	344	
Linda Cushman, Assistant	32,789	
Employer FICA & Medicare	2,508	
NH Retirement Company Match	3,731	
Printing, Town Reports	1,645	
Dues & Memberships	1,288	
Office Supplies	676	
Office Machine Repair & Maintenance	455	
Postage & Envelopes	1,302	
Phone	388	
Internet	341	
Advertising	796	
Avitar Software Service Contract	1,969	
Election Expense – Meals	302	
Moderator Expenses	115	
Box Rent	54	
Donations	50	
Quickbooks & Payroll Update	830	
Web Site Maintenance	98	
Annual Hosting Web Site	300	
First Aid Kit	16	
Oldest Citizen Clock	92	
Service Charge	20	
TOTAL		$ 54,910
ELECTION, REGISTRY & VITAL		
Opal Bronson, Town Clerk	1,000	
Cheryl Meehan, Supervisor	200	
Deborah Dubois, Supervisor	200	
Employer FICA & Medicare	107	
Fees Paid to Clerk		
Auto Registration Fees	5,604	
Municipal Agent Fees	4,371	
Title Fees	578	
Dog Licenses Fees	132	
Vital Records	31	
Reclamation Trust Fees	847	
UCC Filing Fees	1,200	
Pole Licenses	20	
Mileage	98	
Internet	274	
New Firewall	1,100	

Dog Licenses & Tags	246	
Supervisors Expenses	181	
Clerk Convention, Meetings & Dues	483	
Advertising	13	
Computer IT	611	
Postage & Supplies	35	
Printing Ballots & Envelopes	556	
Lost Decal		
		17,886
FINANCIAL ADMINISTRATION		
Tax Map Update	875	
Subtotal		875
Treasurer		
Terri Larcomb	2,000	
Employer FICA & Medicare	153	
Supplies		
Expenses	400	
Subtotal		2,553
Tax Collector		
Mary Gross	9,000	
Employer FICA & Medicare	689	
Avitar Software Service Contract	2,053	
Lien Filing	107	
Redemption's	43	
Postage & Envelopes	1,217	
Legal Lien Search	868	
Computer IT		
Printing	94	
Supplies	133	
Dues & Meeting	70	
Subtotal		14,274
Auditing of Town Books	12,700	
Subtotal		12,700
		0
TOTAL		30,402
PLANNING & ZONING		
Planning		
Charlene Wheeler	1,935	
Employer FICA & Medicare	148	
Office Supplies	118	
Abutters Hearings	12	
Abutters Notices	65	
Training	136	
Engineering	213	
Legal Advise	411	
Dues	1,238	
Subtotal		4,275

Zoning			
Charlene Wheeler	161		
Employer FICA & Medicare	12		
Postage	24		
Advertising	50		
Subtotal			247
TOTAL			4,522
INSURANCE			
Worker Compensation	5,088		
Property Liability	11,973		
Health Insurance	22,866		
TOTAL			39,927
POLICE			
Norman Brown	5,279	(3400 reimbursed)	
Patrick Carr	249	(160 reimbursed)	
Christopher St. Cyr	3,263	(2960 reimbursed)	
Employer FICA & Medicare	645		
Mileage	1,072		
Supplies/Uniforms/Lights	500		
CASA	500		
TOTAL			11,508
LIBRARY			
Joy McCorkhill	12,290		
Brenda Roy	96		
Employer FICA & Medicare	948		
Trustees Budget	5,900		
Heating Fuel	1,956		
Phone	432		
Electricity	498		
Fire Extinguisher Inspection	18		
TOTAL			22,138
STREET LIGHTING			
Eversource	6,161		
TOTAL			6,161
CONSERVATION COMMISSION			
Dues	266		
Training	76		
Account Transfer to Savings	108		
TOTAL			450

EMS		
Payroll	814	
Employer FICA & Medicare	62	
Health Officer	100	
TOTAL		976
LEGAL EXPENSES		
General Expenses	1,924	
Fairpoint Abatement Case	3,112	
TOTAL		5,036
GENERAL GOVERNMENT BUILDINGS		
Grounds Payroll	6,083	
Employer FICA	465	
Electricity	1,734	
Heating Fuel	3,513	
Sewer Rent Paid	146	
Town Hall Furnace Maintenance	1,846	
Generator Fuel	86	
Town Hall Maintenance Supplies	188	
Maintenance, Supplies & Fuel - Grounds	787	
Generator Maintenance	781	
Salt & Cleaning Supplies	24	
Mower Maintenance	632	
Clean Oil Tank	400	
Fire Extinguisher Service	135	
School Bldg. Alarm	1,110	
School Bldg. electric	1,050	
School Bldg. Heating Fuel	6,617	
School Bldg. Door Lock	113	
TOTAL		25,710
CEMETERIES		
Starr King	1,676	
Indian	720	
Hillside	1,976	
Forrest Vale	3,160	
Riverton	1,170	
Kilkenny View	1,569	
Wentworth-Reed	400	
Applebee	120	
Employer Med/SS	106	
TOTAL		10,897
PATRIOTIC PURPOSES		
4th of July	5,500	
TOTAL		5500

PARK AND RECREATION		
Electricity	188	
Heater Fuel	-	
Swim Lessons	400	
Maintenance Hicks Ball Field	2,416	
Warming Hut Maintenance	62	
Flags	32	
TOTAL		3,098
HIGHWAY DEPARTMENT		
Mark Dubois	43,942	
Mike Kenison	29,362	
Luc Couture	390	
Shane Wiltshire	440	
Employer FICA & Medicare	5,671	
Employer NH Retirement	8,342	
General Highway Expenses		
Electricity	1,172	
Garage Fuel	4,024	
Building Repair & Maintenance	92	
International Repairs & Maintenance	24,004	
2012 Dodge Repairs & Maintenance	8,543	
Backhoe Repair & Maintenance	60	
Grader Repair & Maintenance	1,672	
Small Sander	115	
Road Signs	40	
Vehicle Fuel	14,045	
Cutting Edges & Teeth	839	
Winter Sand	23,851	
Salt	2,274	
Chloride	9,345	
Maintenance Supplies	2,662	
Road Maintenance	9,653	
Hired Equipment	8,485	
Mowing	360	
Chloride Sprayer	112	
Fire Extinguisher Maintenance	195	
New Power Head	375	
Culverts	1,110	
Oxygen	56	
Mileage	131	
Advertising	146	
TOTAL		201,507
Gravel Purchased – (Unanticipated Hwy. Block Grant)	29,376	
TOTAL		29,376

SOLID WASTE DISPOSAL		
Jimmey Howland	18,861	
Bruce Hartford	9,768	
Employer FICA & Medicare	2,161	
Electricity	890	
Heater Fuel	323	
Hauling to Mt. Carberry Landfill	11,199	
Hauling to Recycling Ctr. - Berlin	12,780	
Disposal Mt. Carberry Landfill C&D	8,530	
Disposal Mr. Carberry Municipal Waste	12,658	
License Renewal & Training	100	
Sign	86	
Lumber, Keys, Gloves, Pik Stick	81	
Compactor Maintenance	932	
Mileage	80	
Shovel, Snow Scoop, Salt	264	
Fire Extinguisher Maintenance	202	
Portable Toilet Service	180	
Advertising	207	
Mowing	286	
TOTAL		79,588
FIRE DEPARTMENT		
Chris Milligan, Chief	2,336	
Lawrence Coulter, Jr.	787	
Larry Kenison	171	
Mark Corrigan	651	
Taylor Simino	129	
Larry Wells	729	
Jeff Wiseman	97	
Paul Ingersoll	211	
David Savage	411	
Jack Paschal	126	
Alan Reynolds	323	
John Silver, Jr.	246	
Lucas Simino	328	
Barry Nelson	677	
William Patnaude	389	
Henry Verret	460	
Shawn Coffield	201	
Robert Wimpory	149	
Subtotal		8,421
Employer FICA & Medicare	644	
Fire Warden Expenses	482	
Electricity	1,056	
Building Fuel	2,369	
Radio & Pager	3,033	
Public Safety Radio System Maintenance	3,228	
New Gear	3,685	
New Equipment	6,376	

Air System	1,281	
General Maintenance Supplies	288	
Vehicle Fuel	937	
Telephone	427	
Fire Extinguisher Maintenance	471	
Building Repair & Maintenance	50	
Dues and Subscription	500	
Engine I Repair & Maintenance	226	
Engine II Repair & Maintenance	116	
Engine III Repair & Maintenance	402	
Van	450	
Tanker I	777	
Hydro-Test SCBA & Cascade	505	
Fire Prevention Week Supplies	324	
Shop Supplies	465	
AED Batteries & Pad	583	
Mileage	109	
Generator Fuel	86	
Box Rent	52	
TOTAL		37,343
OTHER GOVERNMENT EXPENSES		
Refunds Over Payment Property Tax	93	
Abatements	24	
State Payment Vital Records (funds collected)	252	
Tire, Television & Computer Removal (paid by RTF)	2,713	
State Animal Population Control (funds collected)	255	
Container Purchase (to be reimbursed)	5,753	
Freon Removal	1,035	
TOTAL		10,125
AMBULANCE		
Yearly Contract	15,498	
TOTAL		15,498
HEALTH AGENCIES		
Weeks Home Health	5,684	
North Country Senior Meals	570	
White Mountain Mental Health	1,401	
Tri County Community Action	1,085	
Center for New Beginnings	250	
Caleb Group	2,000	
Tri County Transit	750	
Red Cross	508	
TOTAL		12,248
WELFARE		
Direct Assistance	486	
TOTAL		486

REVALUATION		
Assessing Revaluation	10,800	
TOTAL		10,800
CAPITAL OUTLAY		
Paving - Turnpike Road	11,000	
Roof Transfer Station	7,800	
Cemetery Maintenance	3,846	
TOTAL		22,646
CAPITAL OUTLAY		
Fire Truck	260,000	
TOTAL		260,000
TAX ANTICIPATION	250,000	
TOTAL		250,000
INTEREST PAID		
TAN Interest	836	
TOTAL		836
PAYMENTS TO TRUST FUNDS		
Athletic	2,000	
Cemetery	5,000	
Library	25,000	
TOTAL		32,000
PAYMENT TO CAPITAL RESERVE FUNDS	83,000	
TOTAL		83,000
PAYMENT TO OTHERS		
County Tax	657,984	
WMR School District	1,660,221	
TOTAL		2,318,205
TAXES BOUGHT BY TOWN	80,970	
TOTAL		80,970

R&G Roberts & Greene, PLLC
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info@roberts-greene.com

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Jefferson
Jefferson, New Hampshire 03583

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Jefferson, as of and for the year ended December 31, 2017, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Jefferson as of December 31, 2017, and the respective changes in financial position thereof, and cash flows where applicable, and the budgetary statement for the General Fund for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the pension related schedules on pages 30-31 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to this required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Jefferson has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Jefferson's basic financial statements as a whole. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from, and relate directly to, the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements, or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

Roberts & Greene, PLLC

July 16, 2018

HIGHWAY REPORT

Winter Road Maintenance		
Mark Dubois	$ 27,551.51	
Michael Kenison	17,300.15	
Luc Couture	390.00	
Shane Wiltshire	440.00	
TOTAL		$45,681.66
Winter Sand 2,471.49 tons		$23,850.68
Salt 32.51 tons		$ 2,274.07
Summer Road Maintenance		
Salaries		
Mark Dubois	$16,390.40	
Mike Kenison	12,061.60	
TOTAL		$28,452.00
Chloride 21 tons		$ 9,345.00
Gravel 969.73 tons		$ 9,024.22
Culverts		$ 1,126.52
Hired Equipment		
Mike Gray & Son - Trucking	$4,590.00	
P&R Excavating	1,660.00	
Jeffrey Heath - Mowing	1,710.00	
Terry Kenison – Mowing	525.00	
TOTAL		$ 8,485.00
Central Paving		
Paving Turnpike Road - East Entrance	$ 11,000.00	
TOTAL		$ 11,000.00

MARK DUBOIS, Highway Foreman
MIKE KENISON, Driver/Laborer

TRANSFER STATION REPORT

Hazardous Waste collection day is June 22, 2019. Check with the attendants for further details. Take notice of the date change.

It has been over 20 years since Jefferson adopted a Recycling Ordinance and joined the Androscoggin Valley Regional Refuge Disposal District.

The recycling of as much waste as possible will continue to reduce the cost of disposal charges to the Town, which is $67 per ton.

To assist in the operation of the Transfer Station please pre-sort your recyclables before you get to the Transfer Station. This will help keep the traffic flowing.

1. If you are not sure where something goes **ask** the Attendant.
2. **Please** sort your items **before** you get to the Transfer Station; this will help keep traffic moving.
3. Corrugated cardboard flatten, remove all contents.
4. Light cardboard (cereal, cracker boxes, etc.) now go with the corrugated cardboard.
5. Junk mail
6. Newspapers and magazines together
7. Check with attendant for proper disposal of **mercury-containing products**.
8. **CPU's** along with the other video display devices (computer monitors, televisions, liquid crystal displays and plasma displays) greater than 4 inches in diagonal measure, are being collected at the Transfer Station for disposal.

TRANSFER STATION HOURS

Summer Hours (after Father's Day)		Winter Hours (after Columbus Day)	
Monday	3:00 to 5:00	Monday	Closed
Wednesday	Noon to 5:00	Wednesday	Noon to 5:00
Saturday	8:00 to 5:00	Saturday	8:00 to 5:00

We would like to thank everyone for their cooperation.

JIMMEY HOWLAND
BRUCE HARTFORD

Transfer Station Attendants

JEFFERSON FIRE DEPARTMENT AND EMERGENCY MEDICAL SERVICES 2018

I start this year's report with sadness, as we lost two members this year. Good friends, members of our community and department, Joseph (Joe) Beliveau, passed away in June and Kevin (Kev) Staines, passed away in December. Both had been very active in our department and firemen's association. Our heartfelt thoughts and prayers go out to their families.

On a lighter note of things, our town and department took delivery of our new 3000 gallon tanker on May 12th this year. The truck was delivered to the station about a month earlier than scheduled, and on budget. Toyne Fire Apparatus in Breda, Iowa, did an excellent job on the build, they kept us informed from start to finish on the progress they made as it had been completed. Jerry McKay, our salesman from Eastern Fire Apparatus in Milton, NH worked with us every step of the way to ensure we were getting the vehicle we needed and ordered. This is a big asset to us, very user friendly, fully NFPA compliant and will be very useful in the years to come. I wish to thank our board of selectmen and our townspeople for supporting this project. We are very grateful to our community to have been very supportive of our department over the years.

Our departments responded to a combined seventy-fine (79) incidents this past year, down from the ninety (90) we responded to last year. We were offered this past spring, through a program by the NH Fire Marshals office, Get Alarmed NH, that offered interconnecting smoke alarms for NH homes, at no cost to the towns, or homeowners if wished to have them installed. This entailed three of our members attending an installation class, having homeowners sign up for the program. Unfortunately there has been some issues with the alarms, and this has been a state wide problem. We have gone back to some of the homes we have installed them in, sometimes been as simple as resetting them, to having to take them completely out. The NH Fire Marshal is well aware of the problem, and has met with the representative of the Kidde Alarm Company to find a solution to the issues with the alarms. If any home we have installed alarms in are having any type of issues, please contact me.

We responded to two structure fires in town this year, though both buildings sustained much damage, I am happy to report there were no injuries.

Now that our elementary school has closed, we offered fire prevention items at the Firemen's Association October breakfast, and made a visit to Bonnie Hicks Kids Connection school. Our members participated in our fourth of July parade, and helped out with the fireworks show at the Waumbek golf course. We also attended the Lancaster parade of lights and received a trophy for our new tanker.

On the next two pages, I have included our home safety tips. I do include these every year, but I feel it is a good refresher for us all. A safe home is all our responsibility. We all must take fire safety seriously. Each year thousands of people are injured or killed, with property damage in the millions across the country.

1. Fire Safety Is Fire Prevention:

How safe is your home? This can be simple things, such as not overloading extension cords and maintaining our heating systems by having them cleaned and

inspected yearly. Burn wood? Or pellets? Please have your wood stove/pellet stove installation approved and inspected. Keep check on creosote build-up in pipes and chimneys and disposing of **Wood Ashes Properly. Improperly disposed wood ashes have caused fatalities and thousands of dollars in damages every year. Start by placing them in a Metal Container, Take Them Outside and wet them down. Never place in a cardboard box or plastic container! Do not leave them in your home, or bring them back into your home!**

Pellet stoves are good, affordable heat, but there is a misconception that they are maintenance free. This is not the case. These stoves, pipes should be checked and cleaned periodically through the heating season. **Do not operate** any unapproved, unvented heating system in the home. Never leave combustible items near any heating system. Make sure all vents for any heating system, dryer vents, doors leading to the outside are clear and clean, especially during the winter months. Always use open fire safely and responsibly. We should all have a check list and the entire family can get involved to help make us safer. Have an escape plan and practice it often, make sure everyone knows where the designated meeting place is. Never return into a building that has some type of problem.

2. Properly Operating Back-Up Generators:

As we all know from time to time we do lose power here in town. If we should have to rely on a generator to get by until the power is restored, please never run the generator in an enclosed area, meaning basements or garages. Refuel only after the generator has cooled down, and do not try to run more items than the generator is rated for. If you are using a transfer switch in your home, ensure it has been wired properly as this can cause dangerous feedback into the system.

3. Smoke/Co Alarms:

We cannot stress this enough. Every home needs to have adequate **Smoke Alarms and Carbon Monoxide Detectors**. These are our first defense should something go wrong. These need to be in all living areas. Test all you may have once a month. Change your clocks, change your batteries. Have at least 2 working ABC fire extinguishers easily accessible and know how to use them. If you need help in installing a detector, or how many you should have and proper placement, please feel free to contact the department.

4. The Only Number To Call For Fire, EMS, Police Is 911:

Keep this number and all Emergency Numbers posted near your phones. Teach your younger children the necessity of this number and only use when there is an emergency. Never let a small problem become a large one, and never feel you are bothering us. This is a service we provide our residents 24 hours a day.

5. Make Sure Your House Number Is Visible:

The number issued to your home is **your responsibility**, please be sure your number is in good condition and visible from the road. This will help us and other agencies find you that much faster should you need that service.

6. Permits For Outside Fires:

In accordance with the laws of New Hampshire Forests and Lands, any outdoor fire requires a written permit, when conditions allow. You must obtain a permit for campfires, and to burn brush. Permits are not required for charcoal and gas grills.

Permits are only good for the time they are issued for. No exceptions. Any type of fire to do with wood requires a permit. No written permit is needed when there is adequate snow on the ground, covering the area completely where you wish to burn in. If you are not sure of the snow requirements, please call a permit issuer first, it might save a lot of aggravation later and it is also a good idea to call a permit issuer and advise us so we can call it into our dispatch center. This lessens the possibility of a well meaning citizen making an unnecessary 911 call.

It is Against The Law to Burn Any Type of Household Trash. This Act is Punishable By Fines. The transfer station will accept all our separated trash. Please call Forest Fire Warden Larry Wells, or any Deputy Warden for any questions you may have.

Knowing what to do during an emergency may have a better ending in a bad situation. For our residents, the fire department, free of charge, is willing to give your home a safety inspection, or please contact us with any concerns you may have.

I would like to extend my appreciation to all our members who serve our Fire and EMS departments. Though we train for many types of incidents, we cannot possibly be totally prepared for everything that could happen. Again this year our members really stepped up, dealing with the increased amount of incidents, some more serious than others. Thank you members for the professionalism you showed handling these incidents. Be proud people, you have served your community well. Thank you for giving up free and family time to attend meetings, train and to respond to emergency calls 365 days, 24 hours a day, and strive to give the best possible emergency services we can. I also wish to express our appreciation for the continued support we receive from our Board or Selectmen and from our community members and to all the past members who helped make the department what it is today. Thank you to NHDOT District 1 Lancaster, for our fire department dispatching and assistance, and our mutual aid members for assisting us when we need it, and to Weeks Hospital for our EMS dispatching, with Lancaster Fire Department for providing ambulance service.

I dedicate this year's report to Kevin Staines and Joe Beliveau. Thank you for your dedicated service to the department and to our town.

May we all have a safe and healthy 2019.

Respectfully Submitted,
Chief CHRISTOPHER MILLIGAN

JEFFERSON FIREMEN'S ASSOCIATION 2018

As we welcomed spring, which seemed to arrive late this year, we started out with our 2018 fundraising events with our Soup, Chowder and Chili cook-off on Sunday, May 6th. We are finding that holding this event on Sunday seems to be working out well for everyone, and we had an exceptional amount of entries and tasters, lots of good food, friends and friendly rivalries. Awards were given for first, second and third places, in the adult and children's categories. This event is opened to everyone and this year's event will be held Sunday, May 5th at 4pm, so practice up on your favorite recipe and hope to see you there.

We had very good attendance at our pancake breakfasts, which are held in July and October, and we served over 700 guests. We wish to thank the Jefferson Odd Fellows Lodge #103 for the use of the hall and the Jefferson Christian Church Members for giving up your Sunday's at the hall. We truly appreciate the donations from the Water Wheel Breakfast and Gift House, The Old Corner Store and Crew and Shaws Supermarket of Lancaster for the food products and supplies. We cannot thank enough all the good folks who donated muffins, beans, doughnuts and other items that help make our breakfasts a huge success. These events would not be successful, or allow us to continue our projects without the hard work from the members, the generous donations we receive, or the great folks who attend. Thank you members for all your hard work and commitment this past year, and to the behind the scenes people who help out. I would like everyone to know your efforts are greatly appreciated. Each year our Firemen's Association holds fundraisers to fund projects for the betterment of the association, the fire department and the Town of Jefferson.

I dedicate this year's report to Kevin Staines and Joe Beliveau who passed away this year. Thank you both for your hard work and dedication to the Firemen's Association.

Respectfully Submitted,

President, WILLIAM PATNAUDE

JEFFERSON FIRE AND EMS
INCIDENT RESPONSES
JANUARY 01 - DECEMBER 31, 2018

Alarm Activations	
(check buildings)	5 - Fire Alarm
	2 - C0 Alarm
Basement Fire	1
Cancelled Enroute	3
Farm Equipment Fire	1
Furnace Malfunction	2
Haz-Mat	
(Leaking Propane Cylinder)	1
JEMS (medical calls)	32
JFD Assist EMS	4
Motor Vehicle Accident	13
	3 - T.T. Unit
Mutual Aid Assists	7
Snowmachine Accident	1
Structure Fire	2
Trees/Wires Down	3
Total to Date	79

OFFICER ROSTER 2018

Chief Christopher Milligan
Deputy Chief Mark Corrigan
Captain John Paschal
Lieutenant Lawrence Kenison
Lieutenant Lawrence Coulter, Jr.
Lieutenant Larry Wells
Membership 24 JEMS 3

Emergency Management Director
Paul Ingersoll Jr.

NH FOREST AND LANDS
TOWN OF JEFFERSON

Forest Fire Warden Larry Wells
Deputy Warden Mark Corrigan
Deputy Warden Lawrence Coulter, Jr.
Deputy Warden Lawrence Coulter, Sr.
Deputy Warden Fred Ingerson
Deputy Warden Lawrence Kenison
Deputy Warden Christopher Milligan

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

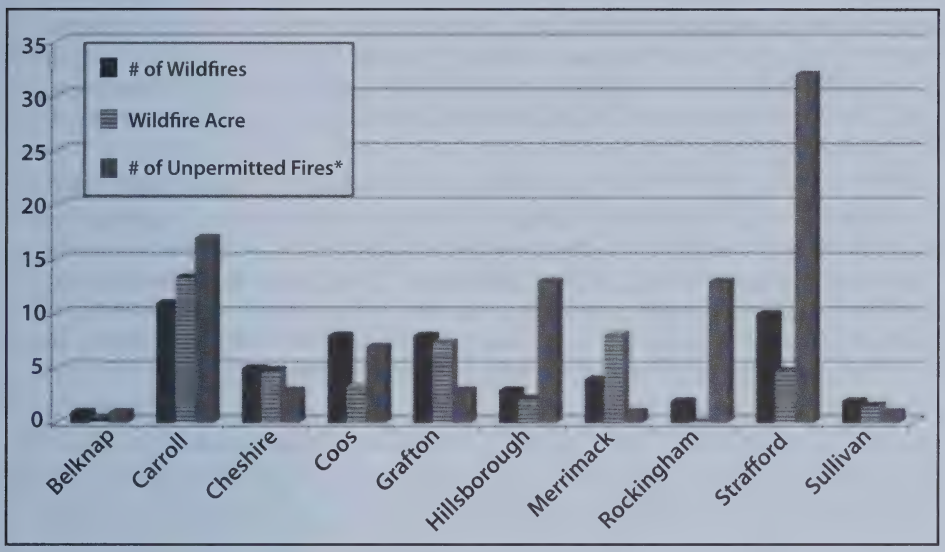
Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

In 2019, we will be recognizing Smokey Bear's 75th birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: **A**lways **B**e **C**areful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

2018 FIRE STATISTICS

(All fires reported as of December 2018)



*Unpermitted fires which escape control are considered wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

CAUSES OF FIRES REPORTED (These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!

2018 LIBRARY REPORT

We want to thank everyone who has contributed to the library in the past year. This includes: books and material donations, donations of monetary amounts, volunteering your time by supporting programs, getting involved in fundraising events or attending meetings. We want to thank you for recognizing the importance of the library's role in providing the opportunity for "knowledge and learning...essential to the preservation of a free government." (RSA 202-A:1).

Jefferson Public Library welcomes groups who would like to use the library as a central location and/or meeting place, during library hours. Jefferson's Darned Needles a crocheting and knitting group that meets at the library approximately twice a month. The library book club selects and obtains books from the State of New Hampshire Reads to Go Kits so that they can meet approximately every two months to discuss a new book. All adult programs are open to anyone interested. Additional library programming ideas are always welcomed and encouraged.

In the fall, we started a t(w)een program. This program is aimed at 4th grade and up. It will include stop action movies, hands on science and craft time. The goal is gently guide this group but eventually once group is established, we want to see the kids pursuing their interests. T(w)een nights will be on the 3rd and 4th Tuesday of the month from 6:30pm to close. It is free to anyone who wishes to take part.

Saturdays at the library is about the kids. On the first Saturday of the month there is a craft time and a hands on science program is held on the third Saturday. In addition, we deliver a box of books to any local daycare who would like this service. Children's programs are aimed at kids in K-3rd grade and is free to everyone.

The library continues to offers high speed wireless internet access to patrons who bring in their laptops or tablets to the library as well as three public access laptop computers. We also have a copier, wireless printer and laminator available to the public. Our collection contains approximately 10,000 items and includes several newspaper subscriptions and a variety of magazine subscriptions, as well as audio books and movies. Our catalog is automated and you can search our online catalog collection 24/7 via our website. We are constantly taking suggestions on how to make the collection more useful for our patrons.

The library offers our patrons access to the New Hampshire Downloadable Book (NHDB) consortium. This subscription gives library patrons access to downloadable audio, e-books in the state collection. If you have an e-reader, PC, Mac, tablet, android device, smartphone or mp3 player you can borrow up to three books at time from the NHDB for 14 days. To access this service, you must be a Jefferson Public Library patron and have a library card that has a barcode.

The Friends of the Library continued their financial support of the library with newspaper subscriptions and other funds as requested. This past year they assisted with helping to fund part of the Civil War Quilting program. In addition, they provided funds to purchase 3 iPods that are currently being used for family/t(w)een programming. Friends raises funds to support the library by selling of the Community Calendar, Thanksgiving Pie Sale and the Christmas Cookie Walk. They also continue

to support the Jefferson Public Library building fund. In 2018, Friends did the annual community BBQ and ticket raffle on the 4th of July in conjunction with Jefferson Athletic Association.

In the past couple of years, Jefferson Public Library has been awarded with the Kids, Books and Arts Grant, CLIF Grant, the Libri Grant and we also have regularly utilized New Hampshire Humanities Council grants for programming. This year we were not eligible for several grants due previous awards. But, we will continue to purse ways to expand our collection and activities through grants and Jefferson Public Library will actively pursue these opportunities to expand what can be offered to our patrons.

Every year we try to bring in additional funding to assist with materials and programming. In February, the library hosts a Valentine's Day Craft Fair and Chocolate Tasting and in August, we have our annual Library Book Sale. The book sale was held in conjunction with the Jefferson Historical Society's Annual Postcard Show. Special thanks to them again for letting us take advantage of the day. We want to thank everyone who donated to the fundraisers and who supported us by purchasing items at these fundraisers.

By using the library patrons have saved over $69,000 by borrowing books, magazines, audio and video materials rather than purchasing them. The library does take donation of materials but we look for more current materials, unfortunately we do not take donations of textbooks, encyclopedia sets or readers digests. Any donation not used in the collection goes into the annual book sale.

Our library is open to every member of our community and surrounding communities as well. If you are unable to physically access the library building, feel free to contact us for assistance by phone at 586-7791 or by email at lookitup@ne.rr.com.

Yearly Totals:
Circulation – Adult Materials: 2578
Circulation – Children's Materials: 845
Circulation – Audio/Video Materials: 877
Computer and Wifi usage (during library hours): 282
Library Visits: 2096

Library Hours: Tuesday and Thursday 2:00-8:00 p.m.
Saturday 10:00 a.m.-2:00 p.m.

Library Website: www.myjeffersonlibrary.com

Facebook Page: www.facebook.com/pages/Jefferson-Public-Library/106775262771620

Instagram: jeffersonpubliclibarynh

Library Trustees:
JEANNE KENISON BETTE BOVIO
LESLIE SEPPALA NORM BROWN
ELIZABETH MILLIGAN (chair)

Librarian/Library Director:
JOY McCORKHILL

JEFFERSON PUBLIC LIBRARY TRUSTEES REPORT 2018

CHECKING ACCOUNT

Balance 12/31/2017		$1,029.45
INCOME:		
Town Appropriation	$5,900.00	
Craft Fair	474.02	
Book Sales	163.07	
Donations	125.00	
Reimbursements	952.59	
TOTAL INCOME	$7,614.68	$7,614.68
EXPENSE:		
195 Books	$2,246.87	
28 DVD's	386.58	
Subscriptions	336.83	
Supplies	845.59	
Advertisements	162.75	
Speakers	428.00	
Equipment	955.30	
Memberships	749.00	
Workshops & Mileage	149.17	
Miscellaneous	90.00	
TOTAL EXPENSE	$6,350.09	$6,350.09
Balance 12/31/2018		$2,294.04

SAVINGS ACCOUNT

Balance 12/31/17	$4,248.58	
Deposits	213.00	
Interest	4.30	
Balance 12/31/2018	$4,465.88	$4,465.88
TOTAL FUNDS: 12/31/2018		$6,759.92

Respectfully Submitted,

LESLIE SEPPALA
Library Trustee

REPORT OF THE PLANNING BOARD

The Jefferson Planning Board held fifteen meetings this past year. One subdivision of property and two boundary line adjustments were approved. One of these adjustments involving four properties on Belle Hunt Road was complicated and resulted in a joint meeting with the Zoning Board of Adjustment to resolve the issues. The Board also had five consultations with property owners who either wished to subdivide property, adjust boundary lines of property, or discuss other land use questions. Throughout their deliberations Board members, using the town's Master Plan, Land Use Ordinance, and Subdivision Regulations and Procedures for guidance, have tried to keep to this purpose: to avoid scattered and premature subdivision of land and to provide for the harmonious development of the municipality and its environs in general, which will create conditions favorable to health, safety, convenience, and prosperity while avoiding an excessive expenditure of public funds for the supply of public services.

Donna Laurent and Gordon Rebello ably served as Chairman and Vice-Chairman, respectively, for the past year. Board members include Michael Meehan, Jeffery Young, and Gilbert Finch. Jason Call serves as an alternate member. A representative from the Board of Selectmen, Kevin Meehan, serves on the Planning Board as well. Charlene Wheeler continues to serve as secretary to the Board. Donna Laurent also serves as the town's representative on the North Country Council's Transportation Advisory Committee where recommendations were made this past year on critical rural corridor designations in the North Country. Vice-Chairman Gordon Rebello and Jeffery Young represented the Board at the NH Office of Energy and Planning's annual spring conference in Concord. Information was shared with other Board members at subsequent meetings. Board members continue to expand their working knowledge of the state's planning and zoning regulations.

The Board has almost completed drafting updates to the road standards in the town's Subdivision Procedures and Regulations. Civil Solutions, Inc. of Bartlett, NH is advising the Board as it works to complete these revisions. Fire Department Chief Chris Milligan has helped the Board when discussing safety issues. On completion of the document a hearing will be scheduled for public comment. Board members have also been discussing regulations for campgrounds and short-term rentals of properties. Since the Town taking ownership of the Jefferson Elementary School property, the Planning Board has received a request from the Board of Selectmen to update the town's Master Plan which will be a time consuming and potentially costly project.

The Planning Board meets in the town office on the second and fourth Tuesday of each month, with an abbreviated summer schedule. All meetings are open to the public and the Board encourages anyone who is interested to attend. There are current openings for members on the Board. Citizens who may be interested in serving the Town in this capacity are encouraged to contact the Town office for information.

DONNA LAURENT
Chairman

REPORT OF THE ZONING BOARD OF APPEAL

The Jefferson Zoning Board of Adjustment held two meetings this past year to hear two applications, one being a joint meeting with the Planning Board. The Board of Adjustment, which usually schedules meetings for the second Thursday of the month, only meets when an application for an appeal is received requesting a variance, a special exception, or an appeal from an administrative decision. This past year the Board granted three variances.

A variance is an authorization, which may be granted under special circumstances, to use your property in a way that is not permitted under the strict terms of the Land use Ordinance. Certain sections of the Land Use Ordinance provide that a particular use of property will be permitted by special exception if specific conditions are met. Some examples of permitted uses by special exception are operating a business, a clinic, or telecommunication facilities.

Anyone wishing to erect a new building or any landowner wanting to add on to or to modify an existing building must apply to the Selectmen for permission to build. This includes accessory dwelling units. The Selectmen will then study the case and, if it is not in violation of the Land Use Ordinance, will give written permission, or in any instance requiring subdivision, will refer the application to the Planning Board. In the case where the construction will be in violation of the Land Use Ordinance, the Selectmen must deny permission and will so notify the applicant in writing. At this time, if the applicant so desires, he or she may apply to the Zoning Board of Adjustment for a variance or special exception. The applicant will be given the forms and instructions for applying to the Board and will be told when the Board meets.

Also, if you have been denied a permit, or are affected by some other decision regarding the administration of the Jefferson Land Use Ordinance, and you believe that the decision was made in error under the provisions of the ordinance, you may appeal the decision to the Board of Adjustment. The appeal will be granted if you can show that the decision was indeed in error.

Forms and instructions needed by applicants are available on the town's website as well as the town office.

Kim Perry and Jason Call again served as Chairman and Vice-Chairman, respectively for the past year. Board members include Thomas Walker, Burleigh Wyman, and Kricket Ingerson. Rodney Houghton serves on the Board as an alternate member. Charlene Wheeler serves as the Board's secretary. Currently, there are openings for alternate members on the Board to fill. Citizens who may be interested in serving the town in this capacity are encouraged to contact the town office for information.

KIM PERRY
Chairman

ANDROSCOGGIN VALLEY REGIONAL REFUSE DISPOSAL DISTRICT

2018 ANNUAL REPORT OF DISTRICT ACTIVITIES

Our Materials Recycling Facility processed a total of 1,199.38 tons of recyclables, for the period January 1, 2018 through December 31, 2018, representing $142,303.19 of marketing income to the District.

For calendar year 2018, our Transfer Station received 2,243 deliveries from District residents for a total of 493.96 tons of bulky waste and construction and demolition debris. In addition, our 431 commercial accounts delivered 683.92 tons of bulky waste and construction and demolition debris and 228.36 tons of wood. Recycling at the Transfer Station consisted of 710.64 tons of wood that was processed through a grinder, 344.91 tons of scrap metal; 114.01 tons of leaf and yard waste and 446.69 tons of brush which was chipped. In addition, 398 refrigerators/air conditioners; 105 propane tanks; 5,729 tires; 23,228 feet of fluorescent bulbs; 1,027 fluorescent U tubes and HID lamps; 738 ballasts and 61929 tons of electronics were recycled. We also received 1,055 gallons of waste oil from our residents which was used in our waste oil furnace to heat the recycling center. Transfer Station recycling income totaled $52,255.55. The District owns and operates the Recycling Center and Transfer Station.

District Officers are: Chair Linda Cushman of Jefferson; Vice Chair Paul Grenier for the Coos County Unincorporated Places and Secretary-Treasurer Michael Rozek of Berlin. Other District Representatives: Yves Zornio of Gorham, Paul Jadis of Randolph, Larry Enman of Errol, Randy Fortin of Milan, Alan Rossetto of Northumberland, Colin Wentworth of Stark and Christopher Holt of Dummer.

In June, the District conducted its twenty-seventh annual Household Hazardous Waste Collection Day. The collection was held at the District Transfer Station with 298 households participating. The project was funded through the AVRRDD Budget with no assessments to the member communities. In addition, a grant from the State of New Hampshire reimbursed the District $3,201. The next Household Hazardous Waste Collection Day will be held **Saturday, June 22, 2019** at the District Transfer Station.

2018 was the sixteenth year of operations for the AVRRDD Mt. Carberry Landfill. Since purchasing the landfill in December 2002, no assessments have been made to the District municipalities for Mt. Carberry Landfill operations, with income raised through landfill tipping fees covering operating expenses. The landfill is operated, under contract with the District, by Cianbro Corp.

No assessments will be made to the member municipalities for the 2019 AVRRDD Budget.

Respectfully Submitted,

SHARON E. GAUTHIER
Executive Director

JOSEPH D. KENNEY
EXECUTIVE COUNCILOR
DISTRICT ONE

STATE OF NEW HAMPSHIRE
Executive Council

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

ANNUAL REPORT OF DISTRICT ONE EXECUTIVE COUNCILOR JOSEPH KENNEY

January 3rd, 2018

Moving into 2019, this will be my last year as your Executive Councilor. I have thoroughly enjoyed serving you and working with many great local, county and state officials. I have been honored and grateful to have your trust for the past five years.

The Governor, Executive Council and Legislature have worked on many important issues such as the heroin, fentanyl and opioid crisis, workforce development, infrastructure improvement, school safety infrastructure, youth and family services and protection of our natural resources.

In 2018, I was proud to be a part of the Friendship House dedication in Bethlehem, the Fifth Glen House Hotel dedication near Mount Washington, the State Liquor store dedications in Colebrook and Lancaster and state land transfer near Mascoma Lake Park in Enfield. I have worked with dozens of small business owners to assist them throughout the regulatory process to open their businesses. The State is moving forward in a positive direction to sell the Rumney and Shelburne rest stop areas that have been closed for many years. I remain close to the Lakeshore Redevelopment Planning Commission in the development of the "Old State Property" in Laconia. Many communities such as Newport, Colebrook and Bristol are going through economic development revitalization and I have assisted them with funding ideas and with state and federal contacts.

There are over a thousand volunteers who serve on our State Boards and Commissions. I have had the pleasure to vote for many of them in District 1. The Council has confirmed 6 Circuit Court Judges, 2 Superior Court Judges and 1 State Supreme Judge(s) in 2018. In 2018, there were1.7 billion dollars in expenditures, 6.4 billion in working capital and the Council passed 1775 contract items.

The Ten Year Transportation Improvement Plan, working with the NHDOT and the Regional Planning Commissions will commence in the New Year. The new Council will address the needs of the State and conduct hearings later in the summer and subsequently pass on a plan to the Governor for his consideration prior to it going to the NH Legislature. In the past, the plan has focused on preservation, maintenance and safety of existing pavement and bridge infrastructures throughout the state.

Over $16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted. One of those grants, is the Conway Rec Path Project for $1.2 million. Contact William Watson at NHDOT for any additional details at 271-3344.

The Governor and Council are looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm

The Executive Council office has available the following informational items: NH Constitutions, tourist maps, consumer protection handbooks, etc. Some Councilors periodically email their weekly schedule and other items of note. If you would like to be included on this list, contact our office at 271-3632. There is also an active internship program for college students and others who might be interested so please contact our office to discuss this with our staff at any time.

Best Regards - Joe

NORTH COUNTRY COUNCIL

COMMUNITY PLANNING AND DEVELOPMENT

161 Main Street • Littleton, NH 03561 • 603-444-6303 • www.nccouncil.org

2018 ANNUAL REPORT

As the Regional Planning Commission serving 50 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Continue to play a key role in the administration and compliance of federal regulations for funding received for infrastructure improvements at the former Wausau paper mill site in Groveton.
- Administrator for the Pemi Baker Solid Waste District.
- Provided technical assistance and staff support to the Town of Littleton Parking Commission for a study and plan for management of parking in downtown Littleton.
- Provided grant writing and technical assistance to assist communities, highlight of this work is the awarded $500,000 CDBG to retain and create 27 jobs at the Friendship House in Bethlehem and a feasibility study to identify the need for expanded care in the Cottage Hospital service are through Grafton County.
- Administered and provided technical assistance to communities and organization seeking Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 19 towns in the region.
- Assisted NH Fish & Game, White Mountain Community College, and the Androscoggin Watershed Council with assessments of stream crossings in the Androscoggin River Watershed, as well as outreach to municipalities to help them use them information gathered to prioritize and plan culvert improvement and replacement projects.
- Completed 199 traffic counts (160 for NH DOT and 39 locally-requested counts) throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Facilitated the efforts of the North Country Scenic Byways Council to steward, improve, and promote the North Country's system of scenic byways. Make the second sentence a new bullet, change to "Performed pavement condition

assessments of local roads for the Towns of Groton and Wentworth to assist with planning and budgeting for roadway maintenance."

- Assisted communities in the region with the development and submittal of proposals for roadway and bicycle and pedestrian safety and improvement projects to be considered for funding through the Statewide Ten Year Transportation Plan, the Transportation Alternatives Program, and the Federal Lands Access Program.
- Assisted the Town of Littleton with development of Bicycle and Pedestrian Infrastructure Improvement Plan.
- Provide technical mapping services to various communities in the region, including assistance to the Bath Conservation Commission for an Aquatic Resource Mitigation (ARM) Fund grant application and to the Town of Bethlehem for a map of public parking areas.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programing. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MT AG and hazard mitigation grant applications.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulation books.
- In economic development we continue our strong relationship with the Department of Commerce and the Economic Development Administration (EDA) in bringing funding and project development to the region. This year's highlight of our work with EDA include continuous work with the Comprehensive Economic Development Strategy Committee meeting on a bi-monthly basis to complete the five year update by December of 2018. This effort in 2019 will take a deeper dive into the region's communities the Council will host regional roundtables focused on better understanding the needs and unique assets of the regions communities. Through this funding North Country Council Staff is able to provide various types of technical assistance and project development support around the region.

All of us here at North Country Council look forward to serving your community. The Council is your organization. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Respectfully Submitted,

MICHELLE MOREN-GREY

Co-Executive Director & CEO

KATHLEEN FRENETTE

Kathleen Frenette

Co-Executive Director & CEO

Energy Assistance Services

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

Main Office: 610 Sullivan Street • Berlin, New Hampshire 03570
Coos County (603) 752-3248 • Carroll County (603) 323-7400 • Grafton County (603) 968-3650

Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provide households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2018; July 1, 2017 -June 30, 2018, Community Contact Offices throughout Coos, Carroll and Grafton Counties provided services to 5,984 households through $6.1MM in Fuel Assistance, $2.1MM in Electric discounts, $1.2MM in Weatherization, and $296,000 in food value distributed to local food banks; totaling $9.6MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coos, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sincerely,

Andrea Brochu

ANDREA BROCHU, MPA
Energy, Elder & Outreach Services
Division Director

Sarah Wight

SARAH WIGHT
Energy Assistance Services
Program Manager

SENIOR MEALS OF COOS COUNTY

NUTRITION • EVENTS • COMMUNITY • EDUCATION
TRI-COUNTY COMMUNITY ACTION, INC.

610 Sullivan Street • Berlin, New Hampshire 03570 • P: 603-752-3010 • F: 603-752-2803
Berlin 603-752-2545 Colebrook 603-237-4957 Whitefield 603-837-2424
www.tccap.org FB: SeniorMealsofCoosCountyTCCAP

Senior Meals of Coos County is a program of Tri-County Community Action Program, Inc. (TCCAP) providing nutritional assistance and socialization opportunities to individuals aged 60 and older. Congregate dining participants are those in our community who are physically independent and attend a dining site for various reasons not limited to nutritional needs, such as socialization, senior center activities, volunteer opportunities and economic factors. Many of our congregate participants volunteer their time and talents to package meals, set tables, coordinate activities and assist in general set up and cleanup. We could not operate at the current level and provide the volume of services that we do without their tireless efforts in support of their fellow diners and home bound Meals on Wheels recipients.

Home delivered participants are those in our neighborhoods who do not possess the skills to plan and prepare a balanced meal or the physical/mental capacity to stand, mix and prepare food. Often these individuals are isolated and experience feelings of loneliness, isolation and abandonment, at which point, nutrition is of a low priority. It is important to note that the delivery of a hot, nutritious meal is oftentimes their only contact each day. Nutritional assistance can be the difference between aging in place with dignity and independence or premature institutional placement. In addition, Meals on Wheels also fills a gap for individuals living alone without outside supports who need temporary nutritional assistance after being discharged from a medical facility following a medical procedure or hospital stay so that they can rest, recover and get back on their feet.

During the agency's fiscal year 2018; July 1, 2017-June 30, 2018, Senior Meals of Coos County provided services to a total of 1,612 clients and served 128,602 congregate and home delivered meals; totaling $995,379.48 in food and preparation costs. Senior Meals does not charge a fee for the meals provided to participants. However, a suggested donation of $3.00 per meal is highly encouraged and is directed towards defraying the costs of that meal.

The Senior Meals of Coos County staff and volunteers take great pride in providing the meals, daily safety checks to our homebound clients and social interaction to each and every one of our clients. Through these vital services, we are able to experience first-hand the impact we make through the delivery of a hot, nutritious meal and a warm smile.

TCCAP and Senior Meals of Coos County are dedicated to providing services to all eligible residents of Coos County requesting and needing healthy dietary supports. The agency thanks all communities we serve for their financial support of the program so that we may be able to continue to provide assistance to our neighbors in need.

Sincerely,

Andrea Brochu, MPA
Energy, Elder & Outreach Services
Division Director

JEFFERSON CONSERVATION COMMISSION 2018 ANNUAL REPORT

Regular monthly meetings are held at the Jefferson Town Office at 7:00 pm on the third Tuesday of each month. There is no meeting in December due to the holidays. Interested Jefferson residents are welcome at any Conservation Commission meeting and are encouraged to contact any member with questions, help in filling out wetland permits or suggestions. We are looking for additional volunteers to serve on the Jefferson Conservation Commission.

The members of the Jefferson Conservation Commission are:

- David Govatski (Chair)
- Charles Muller
- Jamie Savage
- Nancy DeCourcey

Notable accomplishments of the Commission:

- Assisted Jefferson residents and businesses with wetland permit applications.
- Led field trips and work days at the Pondicherry Wildlife Refuge.
- Updated the Natural Resource Inventory for Jefferson.
- Continued water quality monitoring of Israel's River under the volunteer river assessment program.
- Wrote grant application for trail improvements on the Presidential Recreation Trail.
- Monitored Conservation Easements in Jefferson.
- Participated in review of the Jefferson Hazard Mitigation Plan.
- Participated in review of the NH Department of Environmental Services wetland rule changes.
- Assisted in the monitoring and eradication of invasive species at the Pondicherry National Wildlife Refuge.

NCH north country healthcare | North Country Home Health & Hospice Agency

2018 ANNUAL REPORT

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2018, for the Town of Jefferson, we provided 1,542 visits with services to 35 clients (5 of which were Hospice and the remaining were Home Health and Long-Term Care clients).** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks and foot care clinics, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Jefferson for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Jefferson to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

CALEB INTERFAITH VOLUNTEER CAREGIVERS

Increase seniors' access to healthcare, enhance independent living and reduce isolation primarily through transportation and visitation.

Caleb Caregivers is a small non-profit out of Whitefield NH that has been helping enhance independent living for seniors in the North Country since 1995. We have a small office in the McIntyre School apartments with one part-time Transportation Coordinator, and one part-time Administrative Assistant who is employed through Operation ABLE. Currently we serve 8 towns; Lancaster, Whitefield, Groveton, Jefferson, Dalton, Carroll, Bethlehem and Littleton. We hope to expand to other towns in the future.

In 2018, we have served approximately 150 clients with the help of our 55 volunteers. These volunteers have taken approximately 1520 trips, traveled over 20,000 miles and spent almost 2,580 hours of their free time helping local seniors. While we have made a lot of progress this year removing clients from our waiting list but every time we take one off, we get three new client applications in the mail. To help meet the demand for our services, please considering volunteering even one hour a month to help a local senior.

We are so grateful for our volunteers who work tirelessly and without complaint, and to the local towns, churches and individuals who help keep our organization running with their generous financial support.

If you have any questions or would like to be a volunteer, please call us at 837-9179 or email us at calebcoordinator@gmail.com or calebassistant@gmail.com.

We thank you for your continued public support. Without the support, Caleb would no longer be able to serve local seniors.

16 Highland St. #98, Whitefield, NH 03598
Ph: 837.9179
calebcaregivers.org
calebcaregivers@gmail.com

NORTHERN HUMAN SERVICES
White Mountain Mental Health
2018 Director's Report

Accurate, early diagnosis and timely treatment saves lives. This is true for most physical illnesses like cancer, heart disease and diabetes and is *equally true* for mental illnesses like depression, anxiety and other mood and thought disorders. *Anyone* can suffer from mental illness; over 44 million Americans have a diagnosed mental illness and many more are undiagnosed. It is safe to say that *at least* 1 in 4 people in our communities suffer from a mental disorder. Unidentified and untreated illness may escalate to a life threatening condition. Suicide rates were up 48.3 percent in the New Hampshire from 1999-2016, according to a new report from The Centers for Disease Control and Prevention. Northern New Hampshire suicide rates are among the highest in our State. Sadly , this is a clear indication that untreated mental illness in both adults and young people can be fatal, and mortality is rising dramatically in our communities.

White Mountain Mental Health is the Northern Human Services location of Northern Human Services - the Community Mental Health Center serving residents of the 22 towns in upper Grafton and lower Coos County. Each year we ask the towns we serve to contribute a small amount toward the keeping our communities healthy and safe through supporting access to treatment for local residents who are uninsured or under-insured and unable to pay for the professional services we offer. Our most expensive and perhaps more critical service is 24/7 emergency assessment. This service is provided by mental health clinicians, supported by a consulting psychiatrist or psychiatric nurse practitioner. We provide this service via video to allow rapid response to every comer of our service area . This quick attention to crisis situations can and does prevent the loss of life. Town funding also enables residents of our service area to receive outpatient treatment , hopefully beginning before symptoms advance to a crisis. Early treatment saves lives.

In 2018, 4 residents of Jefferson received services from White Mountain Mental Health. This number does not count the residents whose services were fully paid by Medicaid or another health insurance. Most importantly, even if the reported number of persons in your community this year is low, your funding supports the availability of crisis services whenever needed.

As we celebrate 50 years of service provision, first as White Mountain Community Services and later as White Mountain Mental Health, we are thankful to the voters in all of our communities for recognizing the crucial role that the mind plays in overall health and the importance of access to mental health care for all.

Warm Regards,

JANE C. MacKAY, LICSW
Director of Behavioral Health

Center for New Beginnings

229 Cottage Street • Littleton, NH 03561
603-444-6465 • Fax 603-444-6233
www.centerfornewbeginnings.org • info@centerfornewbeginnings.org

A Special Place for Children & Families. Excellent Care and Caring....
Individual, Group and Family Psychotherapy ~ Employee Assistance

Dear North Country Neighbor:

Thirty-three years ago, The Center for New Beginnings was founded in Littleton to provide services mainly to victims of domestic violence and sexual assault. Today our nonprofit organization is dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties. The children and teenagers we see come with a myriad of challenges that reflect the social, cultural, and economic struggles of our time. *We are also working hard to answer the need of those suffering with addiction - a widespread problem.* Our service area covers the northern third of New Hampshire, from the Kancamagus Highway north to the Canadian border, and northwest to the neighboring Vermont counties - in local terms, the White Mountains, Great North Woods, and Northeast Kingdom regions. However, we do not exclude clients outside our area who wish to travel to receive services at the Center.

We are often asked "what makes you different from Northern Human Services?" We are not a federally funded community mental health center. We are an independent non-profit. We provide short term care for acute issues, rather than long term care for more chronic cases. There is significant need for both types of services. We both have substantial wait lists, and are continuously looking to add more qualified providers.

Thankfully, with the Affordable Care Act, more and more of our clients have insurance coverage. However many of these policies carry high deductibles and co-pays, which climbing higher and higher. A deductible of three, five or even seven thousand dollars is not unusual - and for many this means getting help is out of their reach.

We are asking for your help to meet the needs of your community.

In 2018, The Center for New Beginnings provided services to 462 individuals. We logged 8700 patient appointments. *Six of our clients reside in Jefferson.* We are requesting $250 from the town for the upcoming year. When we do have extra funds available, such as these town donations, we have the flexibility to assist our clients who have difficulty meeting their high deductibles or co-pays or a loss of insurance coverage.

When people are mentally healthy they are better employees, more conscientious parents, and are able to positively contribute to their communities. Healthy children do better in school, control behaviors that are disruptive in class, and grow up to be resilient adults. Individuals who are mentally stable are much less likely to commit crimes or wreak havoc among their families, coworkers, and communities. Everyone benefits from a population that is mentally healthy.

Please contact us if you would like to learn more about the counseling services we provide for individuals and their families, or our Employee Assistance Program, a confidential counseling and referral resource program for employees and their family members to help them deal with personal and work-related issues.

Good works have always relied upon the generosity of good people. Thank you for your support.

Sincerely,

Board of Directors
The Center for New Beginnings
NANCY DICKOWSKI, Bethlehem
ELLEN MALESSA, Easton
SHELLI ROBERTS, Lancaster
ILMA GALEOTE, Littleton
CARRIE MORRILL, Bethlehem

NEVERS-TOWN OF JEFFERSON SCHOLARSHIP FUND

This scholarship was established in 1981 by the family of Wilbur and Gurda Nevers in honor of their 50th Wedding Anniversary. It is available to any Jefferson high school senior wishing to advance in higher education in any field. Any student wishing to apply for the scholarship may request an application from the Guidance Department at the White Mountains Regional High School.

The scholarship Committee consist of the Library Trustees, Librarian, and the Town Clerk. This year a scholarship was awarded to Alyssa McMann.

We wish to express our sincere appreciation to the Nevers family and to all that have contributed to their scholarship fund. Donations to the fund may be sent to the Nevers-Town of Jefferson Scholarship Fund in care of the Jefferson Trustee of Trust Funds, 173 Meadows Road, Jefferson NH 03583.

Respectfully submitted,

ELIZABETH MILLIGAN, Library Trustee Chairman
JEANNIE KENISON, Library Trustee
LESLIE SEPPALA, Library Trustee
NORMAN BROWN, Library Trustee
BETTE BOVIO, Library Trustee
JOY MCCORKHILL, Librarian
OPAL BRONSON, Town Clerk

BIRTHS REGISTERED IN THE TOWN OF JEFFERSON, NH FOR THE YEAR ENDING DECEMBER 31, 2018

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
Page, Timothy Arthur	04/06/2018	Littleton, NH	Page, Christopher	Page, Ashley
McMann, Emberly Louise	05/05/2018	Jefferson, NH	McMann, Gerard	McMann, Kathryn

Total Number of Records 2

DEATHS REGISTERED IN THE TOWN OF JEFFERSON, NH FOR THE YEAR ENDING DECEMBER 31, 2018

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
Amy, Sandra	01/11/2018	Lebanon	Streeter, Richard	Bertwell, G. Louise	N
Salkins, Debra	01/13/2018	Jefferson	Turpel, Robert	Holt, Norma	N
Fontaine, Dennis	02/05/2018	Jefferson	Fontaine, Leonard	Holt, Eunice	N
Lasman, Russell	02/13/2018	Manchester	Lasman, Albert	Duke, Lily	Y
Dingman, Jean	03/03/2018	Whitefield	Hopps Sr., Francis	Woods, Blanche	N
Smith, Robert	05/31/2018	Jefferson	Smith, Elbridge	Gray, Hattie	Y
Ingerson, Gladys	06/08/2018	Lancaster	Boudle, Irving	Masters, Lilla	N
Hicks, David	06/16/2018	Jefferson	Hicks, Clayton	Lavasseur, Catherine	N
Brady, Eleanor	08/18/2018	Jefferson	Cantell, Joseph	Ovitt, Cora	N
Notari, Lynne	10/15/2018	Lebanon	Burris, Glenard	Dale, Dorothy	N
Bodan, Daniel	10/21/2018	Jefferson	Bodan, John	Dempsey, Mary	Y
Staines, Kevin	12/03/2018	Lancaster	Staines, James	Winans, Delphine	N

Total Number of Records 12

MARRIAGES REGISTERED IN THE TOWN OF JEFFERSON, NH FOR THE YEAR ENDING DECEMBER 31, 2018

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
Ingerson, Barbara L. Jefferson, NH	Taylor, Earl R. Jefferson, NH	Jefferson	Bow	06/30/2018
Couture, Brennah, R. Jefferson, NH	Gottshall, Joshua D. Jefferson, NH	Lancaster	Jefferson	10/13/2018
Towne, Sheldon E. Whitefield, NH	Ring, Rebecca A. Jefferson, NH	Jefferson	Meredith	12/02/2018
Torr, David J. Jefferson, NH	Hartman, Stephanie M. Jefferson, NH	Jefferson	Whitefield	12/15/2018

Total Number of Records 4

DATE DUE

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